



Monday 16th October 2023

Parents Evening- 15th and 16th November

Dear Parent/Carer,

We would like to invite you to your child's Parents Evening: on this occasion we are holding two sessions. They will be taking place on the following dates:

Wednesday 15th November (between 3pm – 5.30pm)

Thursday 16th November (between 3pm-6.50pm)

Both of which will be held face to face in the school hall and last 10 minutes. The meeting will give you an opportunity to speak with your child's class teacher, find out how they have settled into their new year group and how they are progressing.

Booking can be made via the Harden Primary School Website on the 'Parents Evening Booking' tab (far right-hand side) and following the instructions below:

- 1). Select your child's class.
- 2). Then select an appointment (*a pop-up box will appear asking you to confirm the date & time*)
- 3). Then complete your details (child's name, your name, email address)
- 4). Your slot will then be confirmed to you at the bottom of the page you are on.
- 5). To book an appointment for another child, please repeat the process by starting from fresh and clicking on the Parents Evening menu at the top.

If you have any queries about how to book, then please don't hesitate to contact the School Office.

Thank you for your continued support.

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Mrs Leanne Ruddock
Head of School